



# CASTLEFRANK ELEMENTARY SCHOOL

55 McCurdy Drive, Kanata, ON, K2L 4A9 Tel: (613) 592-8071, Fax: (613)592-0921



## School Council

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### Parent Council Meeting Agenda

**Tuesday May 29, 2018, 7-9pm**

1. *Call meeting to order* (5 min)
  - Approval of agenda
  - Approval of minutes from April 24, 2018 meeting
2. *Chair's Report* – Joanne McCarroll/Sarah Brearey (10 min)
3. *Principal's Report* – Sarah Pope (15 min)
4. *Teacher's Report* – Anna Peacock (15 min)
5. *Treasurer's Report* – Amie Schombs (15 min)
  - Budget updates
  - Funding requests
  - 2018/19 Co-treasurer
6. *OCASC Updates* – Ralph Quapp (5 min)
7. *Communications Corner* – Robyn Bascombe (5 min)
8. *Upcoming Events* (10 min)
  - Teacher Appreciation Event – June 8
  - End of Year Festival – June 20
9. *Other discussion* (40 min)
  - Looking ahead to next fall:
    - i. Hot Lunch Program
    - ii. Book Fair
    - iii. Fundraising Ideas
    - iv. Meet the Parents Night
10. *Adjournment*