Castlefrank Elementary School

May Council Meeting Minutes

May 26th, 2015 7pm

Attendance: Kim D’Angelo, Stephanie Nasmith, Val Cook, Jessie Liu, Teri MacDonald, Ralph Quapp, Jen Christopher, Deirdre Mander, Christine Kirkland-Klerks, Chris Brown, Sheila Ball, Carol Mothersill, Ron Henry

**Meeting called to order** at 7pm.  
   
**Approval of minutes** from last meeting (with change from Ron) Teri, Ralph  
   
**Approval of agenda** by Kim, Jennifer  
   
**Review of action items** - Jen sent out blog post re staff appreciation.

**Chairs report** (Carol Mothersill)  
Planning for the **CES/KES Festival** are well under way and another letter will be going out this week. This letter includes our call to volunteers! New additions to this year’s festival include Pedalheads, a DJ, and mascots. A reminder that the 2015 location is CES.   
   
**PRO grant** - Carol submitted with the help of our upcoming grade three teachers, and they are

building on the success of this year’s event. The proposed 2015/2016 event will be focusing on family wellness.  
   
The most recent Kanata zone meeting, which included all of the chairs from Kanata, was last week. The group got together and mainly discussed the current shrike position of teachers. Other topics discussed included new bussing arrangements for shared custody families and the new Kanata North school. Also, the staff recommendations for the new budget and the importance of having contingency plans for kindergarten class growth.  
*Action item...Deirdre to do a blog post about the new bussing arrangement.*  
   
**Bike rodeo** was a big success!! Thanks to everyone who helped including our health nurse and the safety council.  
   
**Playground equipment organization** was assigned to some grade three students. Some of the equipment has been repaired if possible or replaced, and we are working to continue to keep the kids accountable for their items. It was brought to Ron’s attention that that the shed has on occasion been left unlocked after school hours.

*Action item...Ron to remind the EDP staff to lock up at nights end.*  
   
**Principals report** (Ron Henry)  
On the counter in the office, Ron has put out information on the program for “**thanking a Crossing Guard**”. This information will also be posted on the blog.  
   
The **colouring club** began a few weeks ago and brought out over 100 kids on the first day, the group has since been split into two days. This is currently open to grade 1-3s and will likely continue next year as it is a great means of relaxation.  
   
No major changes in **staffing** since our last update. However we have been informed we are going from 2 to 1.5 EAs for next year.  
   
The two major effects that we will see following the current **strike action** by teachers is that the students will not be doing EQAO this year. In addition, report cards will not have comments on them this year. Val Cook points out that this is tricky for the kindergartens who only get one report card a year as it will have very limited information. It was mentioned at OSCAC that as

Parents we can make contact with the teacher to gain more information.  
   
**Teachers report** (Val cook)  
 Staff wants to again thank council for their regular support and funding, as well as SIS.  
   
The **Kindergarten Information Night** is taking place at CES may 27th, 6-7:30. Susan has directly contacted all new parents. Carol will be representing council at this event.  
   
In the next few weeks **Mme Toye’s** class will be completing and tallying their reading logs from the year, and working on a year end play, not only as actors but also building props.  
   
Team Smaggart is working on a **Flashmob** for the year end festival, they encourage parents to work on the dance at home with their children. A link to a video can be found on the blog.  
   
The **run club** was a success, bringing out 30-40 students from various grades. She encourages students to sign up for the run.  
   
The **grade three leaving celebration** for this year will be a sleep over in the school on June 19th. Students are invited to spend the night at the school, or just the evening befor heading home. The funds provided by council will go towards food, craft, movie, supplies for the evening.  
   
The second week of June will include **training the grade twos for lunch monitoring**, this will leave them monitoring at the end of the training, and include a party to thank the grade three leaders for their work throughout the year.  
   
   
**OCASC report** (Jennifer Christopher)  
OCASC is currently looking for a new secretary.  
   
The **School Climate Survey** was discussed, this survey however only includes grades 4-high school students so unfortunately we will not know our children's feelings on this. There are only two schools in the board that are primary and so excluded.  
   
There was some discussion about safety in the classrooms, and the shortage of EAs/supervision in classrooms. Concerns include allergies and extreme meltdowns. There is, however, no suggestion as to how to solve the problem.  
   
**Treasurers report** (Carol Mothersill for Josh Kemp)  
The up to date financial statement is discussed. Noting that these are not our final numbers, those will not be out until after the year ends. We do have three remaining pizza days, two hot dog days, staff appreciation, the festival and grade three leaving.

It currently looks as though we will have approximately a $1500 surplus, since we carried over $1000 from last year this means an extra $500 from the 2014/2015 year.  
   
A replacement needs to be found for the entertainment book fundraiser, open to suggestions.  
   
   
   
**Hot lunch program**  
At the last meeting we discussed the **pizza** survey and decided to go with what the children wanted and stay with dominoes. Renee has since found out that we can also get a GF option from them, an option we will explore for the fall. Pizza will stay on Mondays, and at the same price (unless they increase their fees).  
   
**Lunch lady** will remain Thursday's. The return on it this year was higher than in the past and it is of no effort for us.  
   
**Hot dogs** will continue once a month.

**Staff appreciation** (Jennifer Christopher)  
(notes vague to keep secrecy)

Needs playing cards!  
Craft helpers!  
Sergio has been working on graphic designs and photographs. Currently in search of someone to help with thank you cards.  
Food and people volunteers still needed!  
   
   
**Communication corner** (Deirdre Mander)  
No update other than that the festival signup is listed on the page.  
   
**Other business** **- next year**  
Things to keep in mind and concider include: New fundraiser ideas? And champions!  
How much do we need to fundraise? For what?  
   
*Motion for $100 to get Sergio Diaz a gift card to thank him for all of his photography work this year by Carol. Second by Stephanie. All in favor.*   
**Meeting adjourned** at 8:50.  
   
**First meeting of 2015/2016 will be Tuesday the 29th of September at 7pm.**