**Castlefrank Parent Council**

**Meeting Minutes**

**Tuesday, February 27, 2018 7-9 p.m.**

In attendance: Helene Pauze (secretary), Diane Gardner, Joanne McCaroll, Sarah Brearey, Amie Schombs, Ralph Quapp, Savannah Beattie, Chris Green, Belinda Ambridge, Christine Kirkland-Klerks

Staff: Sarah Pope, Valerie Cook

*1. Call meeting to order* (7:00 pm) – Joanne McCarroll

* Approval of agenda - *motion by Diane G., seconded by Belinda A.*
* Approval of minutes from January 30, 2018 meeting - *motion by Belinda A., seconded by Amie S.*

*2. Chair’s Report* – Joanne McCarroll/Sarah Brearey

* Science Night: event was a huge success, 150 people RSVPed, approx. 200 people participated, thanks to all the parents and teacher volunteers
* 2018-2019 PRO Grant application: application is due at end of May, $1000 grant was used for Science Night this year (February 21, 2018)
  + Past events: math night, science night, literacy night, wellness event
  + Ideas for next year: arts night, math night, movie night where kids are the stars (film segments in classrooms), speaker series, programs that offer ready-to-go workshops
  + Research ideas and discuss at next meeting (April)

*3. Principal’s Report* – Sarah Pope

* Update on car crash: Kindergarten class is back in their classroom, painting will occur during March break. Repairs in Mme. Labonte’s should be complete after March break.
* OCDSB is seeking input/feedback on 2018 Capital Priorities-Setting, Sarah P. will send an email with notes
* 3 kindergarten classes not attending the NAC show will have an event with a Latin American music performer
* Toonie Tuesday pie throwing – Thursday, March 8th – grade 3’s will go with Sarah P. to Katimavik
* Information sessions for parents and children – March 1, Youth Mental Health (Sir Robert Borden); [April 19, Self-Regulation for Children and Parents](https://normanjohnston.ocdsb.ca/cms/One.aspx?portalId=55478&pageId=8805126) (Gloucester High School).
* February 28 – Pink shirt day for cyber-bullying & bullying

*4. Teacher’s Report* – Valerie Cook

* Scientists in School: Kindergarten classes and Anne Labonte’s class will be holding sessions on Simple Machines, Anna Peacock’s class had a session on Looking at Liquids
* Cubetto: Kindergarten will be trying it out in the next few weeks
* Choir: Sonia Martel – Friday afternoon (Mar. 2) field trip to Bridlewood trails community centre followed by snack (funded by school council)
* NAC trip – some classes going in the morning, some in the afternoon - need for parent volunteers TBD

*5. Treasurer’s Report* – Amie Schombs

* Already exceeded forecast for hot dogs, pizza, and popcorn (and still bringing in money)
* Holiday charity night – supported 13 families, $135/family ($1700 from school council, top-up by school)
* Receipts from teachers would be appreciated by end of April
* Teacher appreciation: $41.80 for Ron’s retirement gift
* Money available:
  + Outdoor equipment: $375 for school yard, $300 for kinder yard
  + School clubs: $250
  + Choir: Sarah B to get update from Sonia $475
  + Library/Forest of Reading: $321 spent, $900 total – Sarah B. to get update from librarian
* Goal at end of year: $2500, current: projected $3,760.28 + final bake sale – potential surplus of $2000-2500 for another family activity, in-classroom activities, additional supplies for teachers, etc.
  + Ideas: legacy project (art installation, garden, etc.), subsidize gift cards for teacher appreciation, earmark funds for a larger project
  + Gardening project & PRO Grant tie-in with nutrition event w/ seedlings to take home, or use April event as a gardening event
* **MOTION:** To increase teacher appreciation amount by $10 per staff to go towards gift cards – *moved by Amie S., seconded by Savannah B.*
* Cubetto shipping and custom fees of $102 – money to be taken out of administrative budget ($500)
* **MOTION:** Spend up to $1700 on a major purchase and/or an experience that will benefit all students - *moved by Belinda A., seconded by Sarah B.*

*6. OCASC Updates –* Ralph Quapp

* No representation from the school board at last meeting
* SEOC – consultation on changes to gifted program – shifting to east-west model, current gifted program is still open for applications (starts at grade 4)
* ACA (arts program) – want to get arts more involved in the curriculum, use art for problem-solving
* Consultation on banking for school councils – vendor lock-in, increase in administrative burden on staff, 3% service fee

*7. Communications Corner –* Robyn Bascombe

* N/A

*8. Upcoming Events*

* Spring event – April 7 – Spring Fling PJ Jam (dance) – Amie & Belinda to form planning committee
* Year-end festival – June 20

*9. Other discussion*

* Belinda to research event for parents on how to talk to kids about health, sexuality, and consent (using parent outreach budget). Potential for a shared event with Katimavik.

*10. Adjournment (9:22pm)*