**CES Council Meeting - January 16, 2019**

7pm, Castlefrank Library - Start time 7:09pm

**Present**

Staff: Jeff Gervais (Principal of Katimavik for Sarah Pope), Anne Labonte

Parents: Joanne McCarroll, Savannah Beattie, Sarah Shea, Chris Eltervoog, Ralph Quapp, Diane Gardner, Christine Kirkland-Klerks.

1. **Approval of minutes from November**
2. Chris E makes a motion to approve minutes with no changes, seconded by Ralph

Approval of agenda

1. Amie makes motion to approve with no additions, seconded by Sarah Shea.
2. **Chairs report by Joanne McCarroll:**

a. Approved for PRO Grant-science night is a go, Feb. 13th- snow date Feb. 20th 6-8pm

1. Holiday charity event update: Donated $1,750 for families in need. Venders/people happy with selection. People unaware that part of vender sales did not go toward the charity event, so silent auction suffered. Suggestion: a percentage of sales to go to charity or raffle tickets for the venders that aren’t selling items(photography).
2. Supporting our families year- round: Ideas of ways to support families instead of gift cards at Christmas i.e.: hot lunch programs, allocating an amount to principle to spend as they see fit. Jeff spoke about his experience at Katimavik where they have given a budget to him to spend. He said he found the flexibility worked well in him being able to provide customized individual help to families. Joanne stated as we have already provided for this year, we could have future discussions for how we want to help families in the next school year.
3. Cookie Dough fundraiser updated provided by Sarah Shea. We received $2554.50 in revenue. She found the communication with InDeyGo to be great, smooth sales/pick ups, sold 321 tubs, 120 buns. Still have 3 tubs remaining (Oatmeal raisin, chocolate macaroon and regular macaroon. Sarah suggested, if they don’t sell, maybe we bake them and sell at the bake sales to recover costs. Lessons learnt for next time: more time to send in orders, start earlier with more time between when orders are due to council and when we have to submit to InDeyGo, sell leftovers at night of pick up. Possible little Caesar pizza kits for in the future. Can look into more information. A lot of other community groups are doing it, may overwhelm community. Also, as PRO grant was received, no need to do a big organized fundraiser in the Spring of this year.
4. Questions asked about Swiss chalet fundraiser. Amie provided that - $1762.40 spent, our profit $176.24
5. **Principals report by Jeff Gervais:**

a. See attached report

1. **Teachers Report by Anne Lebonte:**

a. Jennifer Vaulker- book fair was success, forest of reading started last week, thanked council

 for the funds to continue the program

b. Connie Toye- teaching chopsticks in prep for Chinese new years,

c. Anne’s class got split, 14 kids each now.

d. Lego club- starting next Thursday, second nutrition break, verify if its for grades 1-3 or

grade 1? Some concern that when we approved the budget, we were under the impression it would be for all 1-3 students.

1. Gardening tower has been purchased but has not arrived.

 **5. OCASC by Ralph Quapp:**

a. Nothing to update. December meeting was cancelled and January meeting is

 scheduled for tomorrow, January 17, 2019.

**6. Treasurer’s Report by Amie/Savannah:**

 a. Holiday movie night- 1 silent auction item not picked up - payment not received yet either.

 Donation made was 1750.00 as we did not have final numbers before Christmas, not all

 payments were received at that point. Total received was $1792.

1. Received cheques from both Lunch lady and Mazzolas ($85.80/$27.50). Discussion on if we

 need to send out lunch lady/Mazzola paper forms again to students as reminded

1. Updated budget: see attachment
2. We have not received the money/given cheques from book fair. Joanne/Savannah to follow up with organizers to see what the status is.
3. Funds are good, don’t expect new fundraisers are required. Still have one book fair and a dance booked.
4. Amie informed the group that she will be stepping down from the role of treasurer and this would be her last meeting. Savannah will take over all her duties as well as be fully supported by both Sarah B. and Joanne. Joanne thanked Amie for all her dedication and hard work over the last number of years and wished her well.

**7. Communications by Chris:**

 a. Google button to add to calendar updates. Add spirit days, has updated the proper

time zones. Website working well.

1. OCDSB website being updated by Sarah pope and Susan. Need to connect with Chris E. to

sync with council website. OCDSB website links not working and info not correct.

 **8. Upcoming Events:**

a. Bake sale, Kim to confirm, likely around valentines day, date to come

b. Feb. 13 science night- snacks provided, same as last year? Granola bars, fish crackers, etc. volunteers needed. Workshops needed to be booked by teachers.

c. Spring dance-needs a lead or the event won’t happen.

d. Emily organizing parent outreach for March/April. Unsure what topic, more info to come. Possibly about what teachers wanted discussed i.e.: balancing lifestyle/screen time/proper sleep. Anxiety/meditation

**9. Round table**

 a. Will revisit teachers wish list in February

1. Thank you notes received from teachers for the teacher’s allowances

Meeting End time: 8:23pm